

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
DISCIPLINE POLICY STATEMENT FOR CHILD DAY CARE

Provider/Program _____ Date _____

Address _____

- ❖ **Child day care providers/program must establish discipline guidelines.**
- ❖ **All substitutes, employees, volunteers and parents of children in care must be informed of the content of these guidelines.**
- ❖ **Discipline will be directed, administered and supervised only by child day care staff.**

1. How is your program helping children develop self-control and learn acceptable forms of social behavior?

2. What are your program's expectations for the behavior of children?

3. How do you and your staff share these expectations with the children?

4. How do you and your staff help children resolve conflicts?

(see reverse)

DISCIPLINE POLICY STATEMENT FOR CHILD DAY CARE (cont'd)

5. How do you and your staff encourage children to find acceptable ways to problem solve?

6. How do you and your staff ensure that solutions are carried out?

7. How do you and your staff set up the environment to foster positive interaction and reduce conflict:

The following practices violate regulatory standards for appropriate discipline and are therefore prohibited:

- ❖ The use of corporal punishment is prohibited. Corporal punishment means punishment inflicted directly on the body including, but not limited to:
 - Shaking, slapping, twisting, or squeezing;
 - Demanding excessive physical exercise, excessive rest or strenuous or bizarre postures; and
 - Compelling a child to eat or have in his/her mouth soap, food, spices, or foreign substances.
- ❖ The use of room isolation is prohibited. No child can be isolated in an adjacent room, hallway, closet, darkened area, play area or any other area where a child cannot be seen or supervised.
- ❖ Food cannot be used or withheld as a punishment or reward.
- ❖ Toilet training methods that punish, demean or humiliate a child are prohibited.
- ❖ Any abuse or maltreatment of a child, either as an incident of discipline or otherwise, is absolutely prohibited. Any child care program must not tolerate, or in any manner condone, an act of abuse or neglect of a child by an employee, volunteer, any person under the provider's control or an individual residing in the home.