



Andrew Cuomo
Governor

NEW YORK STATE
OFFICE OF CHILDREN & FAMILY SERVICES
52 WASHINGTON STREET
RENSSELAER, NY 12144

Gladys Carrión, Esq.
Commissioner

Administrative Directive

Transmittal:	12-OCFS-ADM-01
To:	Local District Commissioners
Issuing Division/Office:	Administration
Date:	February 3, 2012
Subject:	Per Diem Chargeback Rates for OCFS-Operated Facilities and Programs – Final for CY 2008
Suggested Distribution:	Directors of Services Accounting Supervisors
Contact Person(s):	See Section VI, Other
Attachments:	A. Final CY 2008 Per Diem Chargeback Rates B. Final CY 2008 Levels of Care
Attachments Available Online:	Policies with rates can be found at: http://www.ocfs.state.ny.us/main/rates/lcm.asp http://ocfs.state.nyenet/policies/external

Filing References

Previous ADMs/INFs	Releases Canceled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
			Section 529 of Executive Law Chapters 109, 110 and 111 of the Laws of 2010		

I. Purpose

The purpose of this Administrative Directive (ADM) is to publish Final Per Diem Chargeback Rates for Calendar Year (CY) 2008 for care provided to youth placed in facilities and programs operated by the Office of Children and Family Services (OCFS).

These Final Per Diem Chargeback Rates for CY 2008 will be used as the basis for making bill adjustments for youth who were placed in OCFS-operated facilities during CY 2008, which were previously billed at CY 2008 Interim Rates. The calculated bill adjustments will reconcile the difference between amounts previously billed at the CY 2008 Interim Rates compared to those billed at the CY 2008 Final Rates specified in this ADM.

II. Background

Chargeback rates for OCFS-operated facilities are used for billing the care provided to youth placed in residential programs directly operated by OCFS. Rates used for such billing purposes are initially calculated and billed as “interim rates” subject to a reconciliation of the actual expenditures for each operating period. Localities are required to make payments based on interim rates that are charged to them on a quarterly basis in the OCFS quarterly cost-of-care bills. When “final rates” are determined for each level of care for the prior period, bills that reconcile the differences between interim and final rates approved for prior periods are issued to localities for care provided to youth during those periods.

Chapters 109, 110 and 111 of the Laws of 2010 collectively require OCFS to remove the \$12 million credit adjustment that was made to reduce the costs to localities related to the discontinued use of certain federal funds for such costs. The Final Per Diem Chargeback Rate for CY 2008 is calculated without the \$12 million credit toward the cost of care.

Chapters 109, 110 and 111 of the Laws of 2010 further provide that, if a social services district fails to provide reimbursement to OCFS for any per diem chargeback rate within 60 days of receiving a bill for services, or by the date certain set by OCFS for providing reimbursement, whichever is later, the state may exercise its set-off rights by withholding the amount due from any amounts due and owing to the district from OCFS under the Executive Law or the Social Services Law.

III. Program Implications

Final Rates for CY 2008, as specified in this ADM, have been approved in accordance with Section 529 of the Executive Law. These rates will be used by OCFS to bill for the differences between the interim and final rates for youth placed in applicable OCFS-operated facilities during CY 2008.

IV. Required Action

Chargeback bills for the first quarter CY 2011 bill will include rate adjustments for CY 2008 using the approved CY 2008 specified in this ADM. The state may exercise its set-

off rights and reduce other payments due to any district that fails to pay its bill within 60 days of receiving the bill or the date certain put in the bill, whichever is later.

Payments or correspondence about bills should be directed as follows:

NYS Office of Children and Family Services
Bureau of Financial Operations / Accounting Unit
52 Washington St., South Bldg. Room 204
Rensselaer, New York 12144

V. Systems Implications

The Juvenile Justice Information System (JJIS) allows for the electronic distribution of the quarterly chargeback rate bills. If you need to add additional staff to the distribution list for the bills, please e-mail that list to the following address: ocfs.sm.bfo.finance@ocfs.state.ny.us

VI. Other

Contacts for questions about the issues related to this ADM are as follows:

For questions concerning rate-related issues, please contact Emily Stewart, OCFS Rate Setting, at 518-474-2812, or Ken Norris, OCFS Rate Setting, at 518-486-3437. These individuals can also be contacted by e-mail as follows: Emily.Stewart@ocfs.state.ny.us or Kenneth.Norris@ocfs.state.ny.us

For placement-related questions about specific youth, please contact Ralph Morano of the Bureau of Classification and Movement at (518) 473-4642, or by e-mail as follows: Ralph.Morano@ocfs.state.ny.us

For payment questions, please contact Mark Sullivan of the Bureau of Financial Operations at (518) 486-6973, or by e-mail as follows: Mark.Sullivan@ocfs.state.ny.us

Copies of this ADM should be shared with accounting supervisors and other staff associated with OCFS residential programs.

VII. Effective Date

This directive is effective as of the date of its issuance.

/s/ Mikki Ward-Harper

Issued By:

Name: Mikki Ward-Harper

Title: Acting Deputy Commissioner for Administration

Division: Administration

Final Calendar Year 2008 - Section 529 Per Diem Rates

Program	Per Diem Rates	County Share	State Share
Secure Residential Services	481.82	240.91	240.91
Limited Secure Residential Services	549.60	274.80	274.80
Non-Community Based Residential Services	648.68	324.34	324.34
Community Residential Homes	850.48	425.24	425.24
Family Foster Care	148.10	74.05	74.05
Evening Reporting Centers	282.94	141.47	141.47

Final Calendar Year 2008 - Title IV-E Per Diem Rates

Program	Title IV-E Per Diem Rates
Non-Community Based Residential Services	532.76
Community Residential Homes	809.64
Family Foster Care	115.24

Attachment B**Final Calendar Year 2008
Levels of Care and Facilities**

Secure Residential Services			
Brookwood	Goshen Secure	Industry Secure	MacCormick
Tryon Girls			

Limited Secure Residential Services			
Finger Lakes/Gossett	Highland	Industry School	Pyramid Reception
Pyramid Transition	Taberg	Tryon Boys Residential	Tryon Girls Limited Secure
Tryon Girls Reception	Youth Leadership Academy	Goshen Limited Secure	Lansing Limited Secure

Non-Community Based Residential Services			
Adirondack Residential	Adirondack Wilderness	Allen	Annsville
Auburn	Brace	Brentwood	Bronx (Southern NY)
Brooklyn	Cattaraugus	Great Valley	Harriet Tubman
McQueen	Middletown	Red Hook	Staten Island Residential
Lansing	Tryon Girls		

Community Residential Homes			
Gloversville	Rochester	Staten Island	Syracuse-Salina (Central New York)

Family Foster Care			
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Evening Reporting Centers			
Albany-Capital District	Bronx-Given	Bronx-Wilder	Brooklyn
Buffalo	Rochester	Syracuse (Central New York)	