



Andrew M. Cuomo
Governor

NEW YORK STATE
OFFICE OF CHILDREN & FAMILY SERVICES
52 WASHINGTON STREET
RENSSELAER, NY 12144

Gladys Carrión, Esq.
Commissioner

Administrative Directive

Transmittal:	12-OCFS-ADM-02
To:	Local District Commissioners
Issuing Division/Office:	Administration
Date:	February 3, 2012
Subject:	Per Diem Chargeback Rates for OCFS-Operated Facilities and Programs – Interim Calendar Year (CY) 2011 Rates for January 1, 2011, through December 31, 2011
Suggested Distribution:	Directors of Services Accounting Supervisors
Contact Person(s):	See Section VI: Other
Attachments:	Interim CY 2011 Per Diem Chargeback Rates
Attachments Available Online:	This policy, containing the above attachment, can be accessed at: http://www.ocfs.state.ny.us/main/rates/lcm.asp http://ocfs.state.nyenet/policies/external

Filing References

Previous ADMs/INFs	Releases Canceled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
			Section 529 of Executive Law Chapters 109, 110 and 111 of the Laws of 2010		

I. Purpose

The purpose of this Administrative Directive (ADM) is to publish Interim Chargeback Rates in effect for Calendar Year (CY) 2011 for care provided to youth placed in facilities operated by the Office of Children and Family Services (OCFS).

All initial CY 2011 bills for youth in OCFS-operated facilities and programs will be based on Interim CY 2011 rates, until the CY 2011 period is reconciled based on finalized rates for CY 2011.

II. Background

Chargeback rates for OCFS-operated facilities are used for billing the care provided to youth placed in residential programs directly operated by OCFS. Rates used for such billing purposes are initially calculated and billed as interim rates subject to a reconciliation of the actual expenditures for each operating period. Localities are required to make payments based on interim rates that are charged to them on a quarterly basis in the OCFS quarterly cost-of-care bills. When final rates are determined for each level of care for a prior period, bills that reconcile the differences between interim and final rates approved for prior periods are issued to localities for care provided to youth during those periods.

Chapters 109, 110 and 111 of the Laws of 2010 further provide that, if a social services district fails to provide reimbursement to OCFS for any per diem chargeback rate within 60 days of receiving a bill for services, or by the date certain set by OCFS for providing reimbursement, whichever is later, the State may exercise its set-off rights by withholding the amount due from any amounts due and owing to the district from OCFS under the Executive Law or the Social Services Law.

III. Program Implications

Interim rates for CY 2011, as specified in this ADM, have been approved in accordance with Section 529 of the Executive Law. These rates will be used as the basis for all interim rate billings of the cost of care for youth placed in OCFS-operated facilities and programs during CY 2011.

IV. Required Action

Localities will be billed at CY 2011 Interim Rates in accordance with the schedule below. Payments related to these bills will be due upon receipt.

CY 2011 Interim Rate Bill Schedule

Billing Year	Billing Qtr	Billing Type	Anticipated Billing Month
CY 2011	Qtr 1	Interim	February 2012
CY 2011	Qtr 2	Interim	March 2012
CY 2011	Qtr 3	Interim	April 2012
CY 2011	Qtr 4	Interim	May 2012

Payments or correspondence regarding bills should be directed as follows:

NYS Office of Children and Family Services
Bureau of Financial Operations / Accounting Unit
52 Washington St., South Bldg. Room 204
Rensselaer, New York 12144

V. Systems Implications

The Juvenile Justice Information System (JJIS) allows for the electronic distribution of the quarterly chargeback rate bill. If you have additional staff who need to be added to the distribution list for the bill, please e-mail that list to the following address: ocfs.sm.bfo.finance@ocfs.state.ny.us

VI. Other

Contacts for questions related to this ADM are as follows:

For rate-related questions, please contact Emily Stewart, OCFS Rate Setting, at 518-474-2812, or Ken Norris, OCFS Rate Setting, at 518-486-3437. These individuals can also be contacted by e-mail as follows: Emily.Stewart@ocfs.state.ny.us or Ken.Norris@ocfs.state.ny.us

For specific youth placement-related questions, please contact Ralph Morano of the Bureau of Classification and Movement at (518) 473-4642, or by e-mail as follows: Ralph.Morano@ocfs.state.ny.us.

For payment questions, please contact Mark Sullivan of the Bureau of Financial Operations at (518) 486-6973, or by e-mail as follows: Mark.Sullivan@ocfs.state.ny.us.

Copies of this ADM should be shared with accounting supervisors and other staff associated with these programs.

VII. Effective Date

This directive is effective as of the date of its issuance.

/s/ Mikki Ward-Harper

Issued By:

Name: Mikki Ward-Harper

Title: Acting Deputy Commissioner for Administration

Division: Administration

Attachment

Interim Calendar Year 2011 - Section 529 Per Diem Rates

Program	Per Diem Rates	County Share	State Share
Secure Residential Services	659.76	329.88	329.88
Limited Secure Residential Services	835.60	417.80	417.80
Non-Community Based Residential Services	966.20	483.10	483.10
Family Foster Care	232.40	116.20	116.20
Evening Reporting Centers	407.50	203.75	203.75

Interim Calendar Year 2011 - Title IV-E Per Diem Rates

Program	Title IV-E Per Diem Rates
Non-Community Based Residential Services	735.38
Family Foster Care	200.28