



## CONNECTIONS Weekly Technical Bulletin

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### Build Implemented: Agency Access, Organizational Hierarchy, and Progress Notes Windows

Modernized Agency Access, Organizational Hierarchy, and Family Services Stage (FSS) Progress Notes were implemented to CONNECTIONS as scheduled on Friday, October 16th.

The CONNECTIONS Technical Team is working to resolve issues with retrieval and processing of Progress Notes, including adding addenda to closed notes, and printing large groups of Progress Notes.

Users should attempt to utilize date sort and filter functionality, narrowing down the amount of notes to be reviewed or printed within a specific time period, especially if the stage in which you are working contains a very large number of Progress Notes.

More information will be provided as it is known. If you're experiencing an issue with new build functionality, contact the ITS Enterprise Service Desk at 1-800-697-1323.

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### CONNECTIONS Training Database Unavailable Monday, November 2nd

The CONNECTIONS Training Database will be unavailable on Monday, November 2nd, to implement application updates.

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### Records Retention Run Successful

The quarterly Records Retention cycle was successfully deployed over the weekend of October 23 through 25. Users identified as Records Retention recipients should now have access to the reports via the Reports tab of the CONNECTIONS application.

October 30-November 5

### Weekly System Maintenance

Due to regularly scheduled maintenance, the CONNECTIONS application will be unavailable on:

- **Friday, October 30  
from 4 a.m. to 7  
a.m.**
- **Wednesday,  
November 4, from 4  
a.m. to 7 a.m.**
- **Friday, November 6,  
from 4 a.m. to 7  
a.m.**