

Step 10: Provider Attestations

This user guide shows how to complete *Step 10: Provider Attestations* in the *Invest in NY - Child Care Deserts Grant for Existing Providers* application.

- [Read the Final Attestation Terms and Conditions](#)
- [Answer Administrative Questions](#)
- [Add Signature and Submit Application](#)

Read the Final Attestation Terms and Conditions

1. The last step of the application is reviewing and agreeing to the final attestation terms and conditions, as well as the audit and monitoring requirements. **Scroll down the page and read carefully** all the items under, “As an applicant of the Invest in NY Child Care grant for existing programs, I attest that I will:”



10: PROVIDER ATTESTATIONS

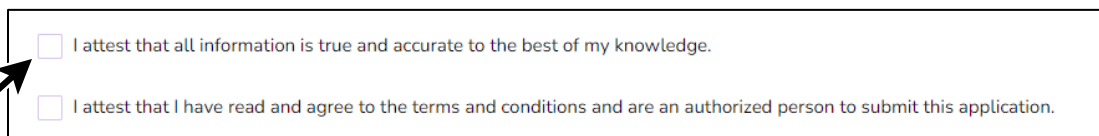
Application Number : A-30772 Exit

Asterisk (*) symbol indicates field is required.

Final Attestation Terms and Conditions:
As an applicant of the Invest in NY – Child Care Deserts Grant for Existing Programs, I attest that I will:

- Meet all grant requirements for the duration of the time I am receiving grant payments.
- Have contacted the OCFS assigned regulator about any necessary changes to program license and initiated the process for updating program license to reflect capacity or other changes by the application date. Or, for NYCDOH/MH permitted Article 47 day care centers, have contacted their borough office regarding any changes.
- Accept families receiving child care subsidy, as space permits.
- Will develop a sustainability plan for after the grant term date to encourage long term success, within the first six months of the grant
- Commit to meeting all workplan deliverables and providing any necessary documentation regarding deliverables.
- Will participate in annual meetings for Invest in NY Child Care awardees, focusing on technical assistance and support for programs, in addition to any regional awardee meetings for the duration of the grant term. These meetings, with OCFS, Council on Children and Families (CCF) and other partners, will be scheduled in advance with enough notice to all providers.
- Within 30 days of being issued the final grant award, I will join the Aspire Registry and apply to QUALITYstarsNY.

2. Check the boxes next to the two attestation statements.



I attest that all information is true and accurate to the best of my knowledge.

I attest that I have read and agree to the terms and conditions and are an authorized person to submit this application.

Answer Administrative Questions

1. **Select Yes** for each of the Administrative Questions to proceed.

- If No is selected for any of the questions, the application cannot be submitted.

Administrative Questions:

*Have you completed the Vendor Responsibility Questionnaire? (See RFA Section 3.2). I have uploaded any supporting documentation required by the questionnaire.

Yes
 No

*Do you understand that OCFS recommends submitting your application well in advance of the Deadline for Submission of Applications? Waiting until the last day to submit your application is NOT RECOMMENDED. (See RFA Section 1.2).

Yes
 No

Add Signature and Submit Application

1. Sign the application by **typing your full legal name** into the text entry field.
2. **Click the Submit** button.

* Enter your full legal name of the authorized individual completing this application

Date:

3. The application has been submitted and your application number is generated.
- **Click on the Download Application** button to open a PDF of the full application to save or print.
 - **Click on Back to Home** to return to applications homepage, where you can review and access the submitted application at any time.

THANK YOU

Thank you for taking the time to submit your Invest in New York - Child Care Deserts Grant application.

Your Application Number is

Your application is under review. Notifications will come through the NYS OCFS email system from this nycfcs@public.govdelivery.com email address. You can view your submitted application by clicking Download PDF button below.

You will receive updates from us as we review your application. Visit the Invest in New York - Child Care Deserts Grant at <https://ocfs.ny.gov/programs/childcare/deserts> or call the Child Care Deserts Help Line: 844-863-9320 if you have any questions.

What's next? Award decisions will be made on or after June 15, 2022. You will be notified of your award status after that date. You can always check the status of your application and payments in this portal at any time.

- You will receive an email immediately confirming the submission of the application with the subject: *NYS OCFS Deserts Grant Application Submitted*.